

EYNESBURY Church of England (C) SCHOOL

MEETING OF GOVERNING BODY

HELD ON MONDAY 5 July 2017 at 7pm

Present:

Stewart Martin (Chair)	SM
Helen Rouse (Head teacher)	HR
Barbara Churms	BC
Michael Freeman	MF
Kate George	KG
Mandy King	MK
Sue Lea	SL
Sharie Neak(left at 9.30pm)	SN
Debbie Noonan	DN
Eileen Raggatt	ER
Andrew Underwood	AU
Karl Wainwright	KW

In attendance:

Tracey Crawshaw (Camclerk)	TC
Caroline Truman (Associate Governor) joined 7.30 pm	CT

The meeting opened at 7.05 pm

The meeting was quorate

S Martin welcomed everyone to the meeting. D Noonan opened in prayer.

Housekeeping

Apologies for Absence

With Governors agreement: Sonia Wilson.

Without Governors agreement: None

No apologies given: None

Register of Pecuniary Interests

None declared.

Meeting Roles

Time Keeper – Andrew Underwood.

Observer – Sue Lea and Karl Wainwright.

Minutes of the Last Meetings

Meeting held on the 20th March 2017

The minutes from the meeting held on 20 March 2017 were signed and agreed with minor amendments.

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Matters Arising

SGOSS have been unable to find a suitable candidate for the Co-opted governor vacancy. The Parent Governor election will be held in September.

Meeting held on the 2nd May 2017

The minutes from the meeting held on 2nd May 2017 were signed and agreed with minor amendments.

Matters arising

Page 1 Two parents expressed an interest in becoming governors when their children join the Reception or Nursery classes in September. A Parentmail will be sent advertising the governor vacancies in September. If parents have not yet signed up to Parentmail then they will receive paper copies.

Page 2 The Head teacher advised governors that the challenging behaviour of a small number of children is continuing.

Page 3 Fairer Funding was discussed at the FPP meeting.

Page 5 The clerk has circulated information from the Summer term termly briefings.

Correspondence

Governor services have contacted the Clerk regarding a potential governor. S Martin will contact him to organise a meeting.

A response has been received from Keith Grimwade to a complaint made by the Head teacher regarding an administrative error with the Reception class intake and information sent to parents which could have data protection and Safeguarding implications.

Committee Minutes

The FPP meeting was cancelled on the 26 June 2017. One item has been carried over to this meeting. P&CC met on the 9 May and 14 June 2017 and both sets of minutes have been circulated.

School Newsletter

Newsletter number 15 has been received by Governors.

Any Other Business

Defibrillator
Summer Fayre
Governor Party
Governor school email addresses.

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MAIN AGENDA ITEMS

1. **School Self Evaluation**

Moved to end of meeting.

2. **Register of Pecuniary Interests**

None declared.

3. **Governing Body Membership**

Debbie Noonan's last service at the church will be Sunday the 16th of July 2017 with tea and coffee after the service in the school hall and hopefully attend the leaver's service on the 19th July 2017.

The Governing Body has the following vacancies:

- 1 x Foundation Governor (ex-officio)
- 1 x Parent Governor
- 1 x co-opted Governor

4. **Head's Report including SDP (Top Line), RAP and TOP.**

The Head teacher presented a verbal report and included item 5.

Admissions – Three children have left the school as they have left the St Neots area. The Head teacher is aware of a family of 3 leaving at the end of term who are moving away and another child is moving schools. This will have an impact on the numbers for September. Two children have joined the school today and 2 children have applied for places in September for Year 1. The Reception Class will have 33 children in September due to an administrative error by the admissions team which breaches the Infant Class Size of 30. The school has received £15,000 in additional funding from the Local Authority (LA) which has funded an extra part-time teacher to support the class in the mornings. Further funding is not guaranteed after March. Parents have been advised of the extra staffing in place for the Reception class in September. The provision of the extra funding will not have any impact on any appeals for places in the Reception class currently under way. *Governors enquired what happens if the number of children falls below 30 in the Reception class: will the extra funding be reclaimed. No, the funding has been allocated and will not be taken back by the LA. If a child leaves the reception class and the number is above 30 they will not be replaced as the PAN is still 30. An extra child has been admitted in Year 1 so the class has 31 children (twins were admitted to the class).*

Attendance – Overall attendance is 96% (0.4% lower than 2015-16), summer attendance has been slightly lower due to a nasty virus (95.8%).

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Disadvantaged Pupils – The number of children receiving Free School Meals (FSM) is 22 (2 children become eligible for FSM this week) and the number is fluid throughout the year. Fifty children receive Pupil Premium funding.

Special Educational Needs and Inclusion – There are still challenges within the school with 6 Education Health Care Plans (EHCP) in place. The EHCP for one child was declined. A next steps meeting has taken place and the START team has undertaken a review of the EHCP. The revised EHCP will be re-submitted. This will cause a delay in 6 months for funding to be received. One child with an EHCP is on a phased return to school with a high level of support, and is accessing learning most of the time.

SEN - The Local Authority undertook a SEN review on 19 April 2017 which was very positive. The review helped towards the LA understanding the needs of the yet pupils within the school. This has not been fully understood as the school has been asked to take a child with an EHCP in to a class of children with high needs already. The school has advised the LA that the school is unlikely to be able to meet the child's needs within the class. The school has a reputation for inclusion and parents choose to place their children in the school. The Head teacher is waiting to hear how the number of pupils with EHCP compares to the other local schools in the area. Due to the way EHCP's are funded the school is at a disadvantage financially and this does have an impact. The Head teacher is discussing the needs of the school regarding pupils with EHCP's and funding. The amount of time the Senior Leadership Team is spending with children with challenging behaviour has been reduced for one child since they have had a phased return to school.

Craig Duncan the schools Primary Advisor as part of the SEN review visited the school for a full day. In the morning the Head teacher, C Truman and M King undertook BLINK monitoring which is similar to learning walks, but is a shorter period of time (5-10 minutes). This will continue and will be more frequent than learning walks as the time spent in the classroom is shorter than the learning walks. The afternoon was spent reviewing the children's books and what they are showing.

Staffing - The school has been unable to appoint a new caretaker.

Standards – The EYFS, Phonics Year 1 screening, Key Stage 1 (KS 1) and Key Stage 2 (KS2) testing has all taken place.

Phonics Year 1 screening – 83% of the children (29 pupils) passed the required standard with the results from the boys and girls being equally matched.

KS 1 showed a good level of development with an Average Points Score of 4 points higher than the previous cohort (26 children 2015-16 and 25

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children 2016-17). During moderation 2 queries were raised, both were greater depth and boarder line, further examples were given to the moderators and they were accepted for Reading and Maths as greater depth. The moderation was as expected and the results were secure which is very positive.

The results are:

Subject	Expected Standard	Greater depth
Reading (R)	76.7%	23.3%
Writing (W)	63.3%	20.0%
Maths (M)	76.7%	16.7%
Science (S)	90.0%	
RWM	63.3%	6.7%

KS2

Subject	Expected Standard	Greater depth	National Expected
Reading (R)	58%	19%	71%
Writing (W)	73%	19%	77%
Maths (M)	69%	8%	75%

The results for the cohort were expected to be more challenging than 2015-16. The predicted results in February were R 76%, W 72% and Maths 72% of children achieving the expected standard. The school is disappointed with the results with Reading at expected level 58%, although 2 children (representing 8%) scored 99 (pass park being 100) and these scores have been queried after reviewing the papers and the score may go up. Nineteen percent achieved greater depth in Reading which is higher than the teacher assessment of 16%. Children achieving at expected level for Maths was 69% again with 2 children at 99 (one paper has been queried). The combined score for RWM at expected standard is 54% which is below the 2015-16 score of 63%. The results for cohort will be analysed and how the children perform in the tests will be looked at. Governors enquired if the children had regular practice tests to understand the process? Yes, they had regular practice tests. Governors then further enquired if the children were an older or younger cohort. There are 50% of the children born in the summer months. More information and a deeper analysis will be presented to governors in the Autumn term. Presentation of the results to parents will be considered to ensure that parents still have confidence in the school. The greater depth results are higher than in previous years and this was a target in the School Development plan.

5. SEN Review

Discussed in item 4.

6. Local Partnerships

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K Wainwright advised governors that Ernulf is not closing in light of the proposed St Neots Free School and this has been communicated by letter to all secondary parents in St Neots secondary schools. It was noted by the Head teacher that this year they have Year 6 pupils going to 7 different secondary schools compared to 4 last year. [Governors discussed the proposed new secondary schools in Cambourne and Godmanchester.](#)

The Head teacher advised governors that the St Neots Schools Forum has held its second Children's University graduation; 9 children from Eynesbury attended. Rick Carroll the CEO of The St Neots Learning Partnership presented to local Head teachers about local schools.

7. Governor visits including governor monitoring of the SEF

D Noonan undertook a visit of the outdoor areas and the report is in progress.

E Raggatt has undertaken a Spelling visit and the report has been circulated.

[Governors agreed to create a plan in September for the monitoring during 2017-18. Action: Chair to create a monitoring schedule for 2017-18 during Autumn meeting.](#) SM

8. Foundation Governor Update: Church School Distinctiveness

D Noonan advised governors that the action plan is continuing with the embedding of Christian Values and Liaison between the church and the school. Feedback is also being received on the children's involvement in collective worship. The monitoring and embedding of the action plan will continue during the transition of the new Ex-Officio governor.

9. School Self Evaluation

Governors broke into groups from 8.20 to 8.50 discussing Priorities, Existing Strengths and Future Vision. Due to time constraints governors did not discuss in pairs what they have gained from being a governor, what drives them as a governor and how they would like to develop. This has been carried over to the next Full Governors Meeting.

Governors feedback on their discussion areas and agreed that a recording system for the group discussions should be put in place to build a portfolio of evidence, discussions and any targets. Governors also discussed the evidence used within the SEF including 'soft' data and evidencing the impact which can be difficult to track.

The SEF will be updated over the summer and will include the new OFSTED targets.

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10. AOB

- Defibrillator – Could the school house a defibrillator? Governors will investigate and discuss by email.
- Summer Fayre – Governors were reminded of the summer fayre and asked to sign up (if not already) to man a stall. Posters were made available for governors to distribute.
- The annual governor and party (BBQ) will be held on Saturday 16th September 2017 at 12:30 at Eileen’s house.
- Governor school emails – S Martin has been able to access the school email on his phone and will circulated instructions to governors. Governors can be reminded of their school email addresses from Scarlet in the school office.
- Item carried over from FPP committee - The nursery has the option to offer 30 hours free childcare to eligible parents. The Head teacher attended training on the changes in April 2017. Parents of the nursery and those due to join the nursery were surveyed regarding the free 30 hour entitlement and the results circulated to governors. Sixty six parents feel they are eligible for the funding and 79% of those would be interested in the 30 hours. Governors discussed the options including the requirement for a teacher not a nursery nurse, capacity, reduction in funding, parents splitting the entitlement between providers and timescales. Governors agreed to not to offer the 30 hours entitlement and to continue to offer the 15 hours entitlement currently in place. This was based upon the level of funding, quality of provision and the ability to serve the whole community.

SM

S Neale left the meeting.

- Governors agreed to monitor the situation at the nursery and review the situation regarding 30 hours when necessary.

Thanks were given to D Noonan for her hard work for both the governors and the school during her time in St Neots.

11. After Action Review

- Governors agreed it was a productive meeting and the Chair thanked everyone for their contributions.
- The meeting overran so better time keeping or time setting needs to be looked at.

Date of next meeting: Monday 25 September 2017.

The meeting closed at 9:38 pm

Signed *A. Underwood*

Date *25th September 2017*

Date..... *25/9/17* Chairs initials..... *[Signature]*

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