

**EYNESBURY CHURCH OF ENGLAND PRIMARY SCHOOL
MINUTES OF THE POLICY AND CURRICULUM COMMITTEE MEETING**

Held at the school on 12th July, 2016 at 7.35 p.m.

Present: Mandy King (MK), Debbie Noonan (DN) (joined 7.40pm), Eileen Raggatt (ER) (chair), Kate George (KG), Helen Rouse (HR) (left at 8.30pm) **In attendance:** Tracey Crawshaw (Camclerk)

1. Welcome, introduction and apologies: Eileen Raggatt welcomed everyone to the meeting. Apologies were received from Sharie Neale and Barbara Churms (BC). The meeting was quorate (The quorum is 3 as noted in the Terms of Reference).

2. Notices of General Business:
None.

3. Subject Overview:

Computing (HR)

The Head teacher noted that she presented to governors in July 2012 that her role was an interim role. The role is still ongoing and currently no one has been found to fill the role.

Debbie Noonan joined the meeting.

A written report was circulated to governors and is annexed to the minutes and the following were highlighted:

Early Learning Goals – End of Reception

Tapestry has aided the skills of pupils and has a positive impact in sharing information, both from school to home and home to school. The use of laptops has increased in Reception this year which is as a result of a teacher who has seen the use of computing further up the school. The interactive whiteboard in Reception is not working well and has poor visual output. There is one desktop in the Reception classroom which is used by 2 children at time. Other technology is available such as cameras and children are learning to post messages in each other's trays as the beginnings of messaging.

National Curriculum Expectations

The curriculum is now based on Computing rather than ICT and there is an increased emphasis on programming which is a challenge to members of staff. For information the National Curriculum for Key Stage 1 (KS1) and Key Stage 2 (KS2) was circulated and governors took time to read it.

The Head teacher is being supported by Rebecca Burgess with the computing curriculum.

The school is using a scheme from Computing at School which provides "Switched on Computing" giving progression pathways from KS1 onwards and the outlines were circulated to governors. A computing overview has been produced to be used by teachers across the school, this was also circulated. **Governors enquired if the curriculum is in the first year of being taught. The new curriculum has only been in place for 1 year and Years 5 & 6 are having to catch up skills compared to children further down the school. All of the new resources are new to both the children and the teachers.**

The storage of information held on the I-pads is still on going. Teachers are being encouraged to book time slots in the ICT suite in the next academic year to support the curriculum learning.

The Head teacher highlighted the final aim from the National Curriculum *All pupils are responsible, competent, confident and creative users of information and communication technology*. This is a real focus for the computing teaching in the school and awareness of parents. **Governors enquired if information regarding internet safety and the use of social media could be put in the school newsletter or in the Home School Agreement. These areas can be considered; parents have been given the opportunity to attend information evenings delivered by the ICT service. If there are issues with pupils and problems raised regarding the use of social media and inappropriate messages being sent to other pupils then the Head teacher will speak to**

<p>the parents. The first 2/3 weeks of the year will focus on teaching each year group about internet safety at their level and age group. Helen Rouse left the meeting.</p>				
<p>4. Declaration of Pecuniary Interest: None</p>				
<p>5. Correspondence: None</p>				
<p>6. Minutes of Last Meeting 27th April, 2016: The minutes were agreed as a true record and were signed by the chair.</p>				
<p>8. Matters arising from Minutes not otherwise covered on the agenda: None</p>				
<p>9. Actions from previous meetings:</p>				
Action 97.1	<p>The SEN policy on the website is to be updated to statutory requirements and the SEND report needs to be fuller. This item is still ongoing and will be Passed to the new SEND coordinator.</p> <p>Ongoing</p>	HR/NC		
Action100.1	<p>More Able Gifted and Talented – provision map to be brought to the next meeting.</p> <p>Ongoing</p>	NC		
Action 100.2	<p>K Wainwright to contact the Local Authority regarding the level of service being received for the KIT visits. The Head teacher reported progress in this matter at the Full Governing Body meeting. A KIT visit took place last week and the level of service has improved.</p> <p>Closed</p>			
<p>10. Standards The SATs results, EYFS and Phonics data were discussed fully and in detail at the Full Governing Body meeting last week (5th July 2016). No further updates were needed.</p>				
<p>11. Policy Reviews:</p> <ol style="list-style-type: none"> 1. Healthy Eating. The policy was agreed and signed by the chair. 2. Spiritual, Moral, Social and Cultural (RG and HR). It was noted that the policy has been re-written with the 2104 curriculum changes and OFSTED criteria. The policy was agreed and signed by the chair. 				
<p>14. Review of Policy Matrix</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Next meeting</p> <p>Senior Management Reports: Teaching and Learning</p> <p>Curriculum Subject Reports: None Pupil Performance review. It was agreed that a Pupil Performance review would be taken to the FGB Action: 101:1</p> <p>Policy reviews: Computing Curriculum and Planning Anti-Bullying School behaviour – positive behaviour management plus Exclusion Procedure appendix.</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Second meeting</p> <p>None</p> <p>Monitoring</p> <p>Teaching and Learning & Thinking SEN Equality incl Race Equality Recording Racist Incidents</p> </td> </tr> </table>		<p>Next meeting</p> <p>Senior Management Reports: Teaching and Learning</p> <p>Curriculum Subject Reports: None Pupil Performance review. It was agreed that a Pupil Performance review would be taken to the FGB Action: 101:1</p> <p>Policy reviews: Computing Curriculum and Planning Anti-Bullying School behaviour – positive behaviour management plus Exclusion Procedure appendix.</p>	<p>Second meeting</p> <p>None</p> <p>Monitoring</p> <p>Teaching and Learning & Thinking SEN Equality incl Race Equality Recording Racist Incidents</p>	
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<p>15. AOB: None</p>				

16. Next meeting: Wednesday 5 October 2016	
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The meeting closed at 8:50pm	
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Signed by the chair.....Date.....

