

EYNESBURY CHURCH OF ENGLAND PRIMARY SCHOOL MINUTES OF THE POLICY AND CURRICULUM COMMITTEE MEETING Held at the school on 12th October, 2016 at 7.40 p.m. Present: Mandy King (MK), Debbie Noonan (DN), Eileen Raggatt (ER) (chair), Kate George (KG), Sue Lea (SL) <u>In attendance:</u> Tracey Crawshaw (Camclerk), Caroline Truman (CT) (Associate)	
1. Welcome, introduction and apologies: Eileen Raggatt welcomed everyone to the meeting. Apologies were received from Sharie Neale (SN) and Barbara Churms (BC). The meeting was quorate (The quorum is 3 as noted in the Terms of Reference).	
2. Election of Chair One nomination for the position of Chair was received for E Raggatt and she was appointed Chair for the term of one year. One nomination for the position of Vice Chair was received for K George and she was appointed Vice Chair for the term of one year.	
3. Notices of General Business: Website update.	
4.Senior Leadership Report Teaching and Learning Key Stage leaders have led the development of the curriculum. As part of the September inset day the Teaching and Learning Policy was discussed with staff and reviewed. There has been a big shift in the maths curriculum in both teaching and learning. Governors enquired if the pupils are confident with the changes in maths. It is still early days and Years 5 & 6 have more in depth learning to do than children in Key Stage 1 (KS1) who will have had the new curriculum from the beginning. At the last Inset day of 2015-16 the whole curriculum was looked at and National Curriculum statements have been established for different school years and terms to ensure the curriculum is covered fully. Governors asked if the staff are still developing and talking about the curriculum. Yes, the curriculum is still evolving and there are new ideas, as there have been a new set of staff in the school with different experiences. Staff are also ensuring that there are no gaps in the curriculum as some subjects have standards across year groups such as science, but Art crosses the whole of KS1. Subject leaders are also checking to ensure topics are not repeated. Each year group has a long term plan. RE and PHSE have been included in the plans although they are not on the National Curriculum.	
5. Subject Overview: Not used.	
6. Declaration of Pecuniary Interest: None declared.	
7. Correspondence: None	
8. Minutes of Last Meeting 12th July, 2016: The minutes were agreed as a true record and were signed by the chair.	
9. Matters arising from Minutes not otherwise covered on the agenda: None	
10. Actions from previous meetings:	
Action 97.1	The SEN policy on the website is to be updated to statutory requirements and the SEND report needs to be fuller. This item is still ongoing and will be Passed to the new SEND coordinator.
Action100.1	Ongoing More Able Gifted and Talented – provision map to be brought to the next meeting.
	HR/NC

Action 100.1	A blank provision map was provided for governors. Each staff member has completed a provision map for the needs of the children in their class. The provision maps are used to place Teaching Assistants within the classes. The school does not have a Gifted and Talented register as in previous years. The expectations of the curriculum have been increased and the children are expected to reach higher levels than under the previous curriculum. Activities are available in the class to extend pupil skills such as the School Newspaper. Children are paired together for the Newspaper and children can support each other. Closed.																	
Action 101.1	Pupil Performance Review was taken to the FGB meeting in July. Closed																	
11. Standards The school has chosen to use SIMS for their electronic assessment. Governors enquired if the SATS results were surprising. The schools results were similar to national results and children recorded as not achieving national standards is disappointing. Governors asked if going forward the school will be able to monitor the SATs results more closely. The curriculum for the SATS this year is still an interim curriculum and if there are no changes then the school will be more prepared for the SATs than last year. The staff knew the old curriculum well and the new curriculum does have challenging targets. The lessons from last year have been used in planning for this year.																		
12 Terms of Reference. These were agreed and will go to the FB																		
13. Policy Reviews: <ol style="list-style-type: none"> 1. Computing (HR) This review was postponed to the next meeting 2. Curriculum and planning – the policy was agreed and signed by the chair. 3. Anti-bullying (CT) This review was postponed to the next meeting 4. Behaviour including Exclusion procedure appendix – this is a Local Authority policy and it was agreed and signed by the chair. 5. Teaching and Learning – the policy was agreed and signed by the chair. 6. Equality Scheme/policy - the policy was agreed and signed by the chair. 7. Recording Racist incidents - the policy was agreed and signed by the chair. Action 102.1 CT is to check the appendix for reporting racist incidents to the LA		CT																
14. Review of Policy Matrix <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Next meeting</td> <td style="width: 50%;">Second meeting</td> </tr> <tr> <td>Senior Management Reports:</td> <td>None</td> </tr> <tr> <td>Curriculum Subject Reports:</td> <td></td> </tr> <tr> <td>Monitoring</td> <td></td> </tr> <tr> <td>Policy reviews:</td> <td></td> </tr> <tr> <td>Computing</td> <td></td> </tr> <tr> <td>SEN</td> <td></td> </tr> <tr> <td>Anti-Bullying</td> <td></td> </tr> </table>		Next meeting	Second meeting	Senior Management Reports:	None	Curriculum Subject Reports:		Monitoring		Policy reviews:		Computing		SEN		Anti-Bullying		
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15. AOB: School website. The FPP committee have agreed to a new school website which should be available by Christmas.																		
16. Next meeting: Wednesday 30 November 2016, Tuesday 24 January 2017, Wednesday 8 2017, Tuesday 2 May 2017, Wednesday 14 June 2016. The meeting closed at 8:55pm																		

Signed by the chair.....Date.....