

**EYNESBURY CHURCH OF ENGLAND PRIMARY SCHOOL  
MINUTES OF THE POLICY AND CURRICULUM COMMITTEE MEETING  
Held at the school on 8<sup>th</sup> March, 2017 at 7.30 p.m.**

Present: Barbara Churms (BC), Eileen Raggatt (ER) (chair), Mandy King (MK), Sue Lea (SL), Sharie Neale (SN) Debbie Noonan (DN) (left at 9.15pm).

In attendance: Tracey Crawshaw (Camclerk), Jane Beresford (left at 8pm)

**1. Welcome, introduction and apologies:** Eileen Raggatt welcomed everyone to the meeting. The meeting was quorate (The quorum is 3 as noted in the Terms of Reference). Apologies were received from Kate George (KG) and Caroline Truman (CT) (Associate governor).

**2. Notices of General Business:**

None

**3. Senior Leadership Report (CT)**

None

**4. Subject Overview:**

**Foundation Stage/EYFS (presented by Jane Beresford who Job shares with Lesley Pruden)  
Developments over the last year**

- Tapestry launched in the Nursery January 2015 and in Reception in September 2015. This has increased the relationships with parents as information is available on daily activities; the use of the iPads has made it easier than writing notes on the progress of children. Activities that children have undertaken at home can also be recorded and this has helped with the children's records of achievement.
- The Early Years Garden project has received £300 from Waitrose and time donated by Bosch Rexroth. More projects are planned including a sensory garden.
- Developing knowledge of "schemers" (repeated patterns of behaviours – a way children learn). Teacher trainee Katie Freeman has a placement at the Nursery (Monday, Wednesday and Friday) and as part of her training has to input a new idea into a setting and has introduced schemers. The whole Early Years team has had training on schemers. The PTA has provided resources for schematic preferences.

**Funding**

- The nursery has seen a cut in funding as with the rest of the school and due to staff cuts it is felt that the Nursery is not able to provide the same provision of activities as previously. **Governors enquired how the staff hours have been cut. At 11.30 pm there are now two members of staff; one of which sets up for lunch (there can be up to 26 children). There is a shared person with Reception outside in the afternoons. This has created toileting issues with so many children of this age.**
- The Government is introducing 30 hours funding for 3 & 4 year olds if parents are working over 16 hours. As yet it is not known how this will look within the Nursery setting and Jane Beresford and the Head teacher will be attending training regarding the changes. **Governors enquired if the Nursery is at capacity. The Nursery is nearly at capacity, with a few places available in the afternoons.**
- A Current focus in the nursery is developing boy's fine motor skills which include the use of tweezers, squeezing sponges and pegging out items. A new activity this term is the Dough Disco, the concept was explained to governors and a short video was shown.
- **Governors noted that the Nursery received a Good rating from OFSTED at the last inspection, and enquired regarding the progress of the actions from the visit. The main action was parental engagement and this has been greatly improved with the use of Tapestry. Governors enquired if paper records were kept on the children's achievements. The only information kept in files at the nursery is the notes on the home visit. The rest of the achievement information is on Tapestry.**
- **Governors enquired if "schemers" were a new development. Schemers are new to the school and are being used as best practice.**

Governors thanked Jane Beresford for her thorough and enthusiastic report and she left the meeting.

	<p><b>Sex and Relationships (MK)</b></p> <ul style="list-style-type: none"> <li>The Sex and Relationships curriculum and progression (taken from the Cambridgeshire PSHE Service Scheme of Work), PSHE Long Term timetable and Science long term planning were circulated to the committee. The Sex and Relationships Education Policy (SRE) had been previously circulated to governors.</li> <li>There is overlap between the Science curriculum and the Sex and Relationships teaching as part of the PSHE curriculum.</li> <li>Human life cycles are taught as part of the Science curriculum in Year 5, and then reviewed in Year 6 in PSHE and included in preparation for secondary school.</li> <li>A worry box is available for children to place questions or concerns, and it is checked at the end of the day in Years 5 &amp; 6.</li> <li>A parents' evening takes place to inform parents about the Sex and Relationships curriculum taught to the Years 5 &amp; 6 children. A generic letter is sent to all Year 1-6 parents outlining the Sex and Relationship teaching.</li> <li>Governors noted that it was reported on the news recently that the Government is looking for schools to teach Sex and Relationships from Year 1. Is the school doing this? Yes, the school is teaching age appropriately from Year 1, for example this includes relationships (Years 1-6) and puberty (Years 5 &amp; 6).</li> <li>Governors discussed the teaching of relationships within the school as outlined in the SRE policy, including family dynamics, heterosexual and homosexual relationships. Any questions that children may have regarding the teaching on sex and relationships are discussed within the class at the appropriate level as outlined in the SRE policy.</li> <li>Governors discussed the SRE policy and agreed review the policy at the next meeting in light of the governors discussions and some amendments being made to the policy.</li> </ul> <p><b>PE</b></p> <ul style="list-style-type: none"> <li>Anna Haupt was unable to attend the meeting and MK presented a report on her behalf.</li> <li>Governors enquired regarding the traversing wall and its usage. The wall is used more in the summer than the winter, so more use would be expected to be seen in the summer.</li> <li>Governors discussed the Big Peddle and enquired if more children were using their bikes or scooters after the event. No, the usage has remained about the same as before the Big Peddle as any increase gradually tails off after the event.</li> <li>Bikeability has been offered to Years 5 &amp; 6 this year. It is hoped that this will become an annual event for Year 5 from now on, as Year 6 cycle to school independently and it is felt this is too late.</li> <li>St Neots Football Club has been used for Golden Time in KS2 on a Friday afternoon which has been successful.</li> <li>Governors suggested that the school contact the Tennis Club and Golf club to see if they are able to provide help with teaching those sports as there are no facilities in the school to do so. <b>Action 105:1: MK to speak to the Tennis Club and Golf Clubs for coaching opportunities.</b></li> </ul> <p>Governors thanked Anna Haupt for the report.</p>	
<p><b>5. Declaration of Pecuniary Interest:</b> None declared.</p>		
<p><b>6. Correspondence:</b> None</p>		
<p><b>7. Minutes of Last Meeting 24<sup>th</sup> January, 2017:</b> The minutes were agreed as a true record and were signed by the chair.</p>		
<p><b>8. Matters arising from Minutes not otherwise covered on the agenda:</b> None</p>		
<p><b>9. Actions from previous meetings:</b> Action 103:2</p>	<p><i>Updated anti-bullying policy to be sought from the PHSE service.</i> No response has</p>	<p><b>CT</b></p>

Action 104.1	<p>been received from the PHSE service. ONGOING.</p> <p><i>Parental correspondence and communication book.</i> CT was not in attendance and an update will be given at the next meeting. Governors were advised that some Year 5 and 6 pupils do have home school correspondence books and this works on an individual basis.</p>	CT		
<p><b>10. Standards (MK)</b></p> <ul style="list-style-type: none"> <li>The half yearly review of data has taken place and an update will be given once it is ready for governors. White Rose maths are assessed termly. Caroline Truman has attended Fischer Family Trust training to help with the prediction of Key Stage 2 achievement and targets. The Head teacher and Caroline Truman have also undertaken SIMs training. More detail will be given at the Full Governing Body meeting.</li> <li>Writing moderation meetings have taken place across the town for Years 1 and 2.</li> <li>Moderation has taken place for Year 6 writing including Year 7 teachers which were valuable for both the Primary and Secondary teachers.</li> </ul>				
<p><b>11. Policy Reviews:</b></p> <ol style="list-style-type: none"> <li>Computing (HR). The policy was agreed with minor corrections and signed by the chair.</li> <li>Maths (MK). The policy was agreed with minor corrections and signed by the chair. <b>Governors enquired if Mathletics is still used within the school. No, it is no longer used (stopped a few years ago). Spelladrome is currently being used and is working well. Mathletics may well be considered again in the future.</b></li> <li>Governor Visits (Governors). The policy was agreed with minor corrections and signed by the chair.</li> <li>Out of school hours activities. The policy was agreed with minor corrections and signed by the chair. The date of the second set of skills in the appendix will be checked and updated accordingly.</li> </ol> <p>D Noonan left the meeting.</p> <ol style="list-style-type: none"> <li>SEN policy. The policy was agreed and signed by the chair. The SEN policy and SEN Report are now available on the school website.</li> <li>Sex and Relationships Policy and. As discussed in item 4 the policy will be brought to the next meeting.</li> </ol>				
<p><b>12. Review of Policy Matrix</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Next meeting</b>  <b>Senior Management Reports:</b>  Curriculum (MK/CT)  <b>Curriculum Subject Reports:</b>  PSCHE and Drugs (JP-M)</p> <p><b>Policy Reviews</b>  Sex and Relationships (MK)  Early Years/Foundation  PE</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>Second meeting</b>  <b>Senior Management Reports:</b>  None  <b>Curriculum Subject Reports:</b>  SEN (NC)</p> <p><b>Policy Reviews</b>  English  Spelling  Freedom of Information</p> </td> </tr> </table>			<p><b>Next meeting</b>  <b>Senior Management Reports:</b>  Curriculum (MK/CT)  <b>Curriculum Subject Reports:</b>  PSCHE and Drugs (JP-M)</p> <p><b>Policy Reviews</b>  Sex and Relationships (MK)  Early Years/Foundation  PE</p>	<p><b>Second meeting</b>  <b>Senior Management Reports:</b>  None  <b>Curriculum Subject Reports:</b>  SEN (NC)</p> <p><b>Policy Reviews</b>  English  Spelling  Freedom of Information</p>
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<p><b>13. AOB:</b></p>				
<p><b>14. Next meeting: Tuesday 9 May 2017 (FGB 2 May 2017), Wednesday 14 June 2016.</b></p> <p><b>The meeting closed at 9.30pm</b></p>				

Signed by the chair.....Date.....

- Tapestry  
Implemented in Nursery in Jan 2015. Reception in September 2015. Now also across the school. Hugely successful in developing parental involvement in children's learning and assessment. Massive impact on developing relationships with parents.
- Early Years Garden Project  
Development of outside area. Staff and Community input – Saturdays, Training Days and 15 Bosch Rexroth workers  
Photos of mini projects completed  
Next mini project – Sensory Garden  
Parent Claire Hoather leading fundraising – Quiz Night, Waitrose Community Matters
- Schemas  
Repeated patterns of behaviour in young children which deepen their learning and help them make sense of the world  
Katie Freeman – Early Years Teacher Training placement - leading the Early Years staff development of awareness of and provision for schemas  
All staff undergone training  
Examples of schemas – rotational, trajectory, containing  
Resources purchased to support schematic play for PTA funds  
Example of providing opportunities for children's schematic interests – seeds and sand!
- Funding  
Sadly, cuts in staffing have affected our provision and what we are able to achieve across the EY  
30 Hours Funding for 3 & 4 year olds being implemented in September 2017. Families where both parents work more than 16 hours. Briefings next week attended by HR and JB  
Questionnaire for parents to establish demand/eligibility
- Dough disco  
Physical Development/Moving and Handling continues to be an ongoing target area with some groups of children below the expected level of development with respect to their fine motor skills and lack of pencil control. This is due to lack of coordination and control in hands and fingers. Many PD activities provided within the provision every day, dough, tweezers, threading, pegging, squeezing sponges etc but recent new developments – Reception - Finger Gym, Nursery - Dough Disco – show video!

## PE at Eynesbury Primary School



Governors' meeting March 2017

### Traverse wall

Olympic legacy money used to fund this now permanent feature on the playground.



### Big Pedal



- Each class recorded the number of children and accompanying adults that rode or scooted to school with them over a period of 2 weeks.
- Results collated and entered onto the 'Big Pedal' website on a daily basis.
- Schools showing best day-on-day improvement entered into prize draw to receive anything from bike and scooter stunt shows /cycle and scooter storage etc.
- Participating children at Eynesbury received a certificate.

### Bikeability



- Opportunity for pupils in year 5 and 6 to take part on free cycle training funded by Cambridgeshire County Council
- The Bikeability award scheme is the National Standard for cycling. The course is designed to equip cyclists with the knowledge, skill, and on-road experience to make a journey safely and confidently by bike on local roads. The main aim is to encourage more cycling.

### Sports Relief

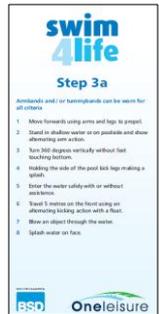


- Eynesbury school got involved with raising money for Sport Relief to help people living tough lives, both at home in the UK and across the world's poorest countries.
- Children were asked to gather sponsors to run around the field.

KS2: 8 laps of the field (approximately 1 mile)  
 KS1: 4 laps of the field  
 Reception: 2 laps of the field  
 Nursery: 1 lap of the field

### Swimming lessons

- Year 2 and 3 swim for 10 weeks in the Spring term.
- Year 4 and 5 swim for 10 weeks in the summer term.
- Updated 'Swim 4 Life' levels tie in with the scheme used by *One Leisure*.



### After school clubs



- A range of after school clubs offered to KS1 and KS2.
- Clubs have included:
  - Football
  - Hockey
  - Performing arts and dance
  - Dodgeball
  - Self Defence and Fitness
  - Tag Rugby
  - Multi-skills
  - Fencing
  - Netball
  - Dodgeball

### CUFC lunch time provision



- In January 2017 we asked CUFC to begin providing structured lunchtime activities, initially, for KS2 classes.
- Our coach, Kiefer, has proved to be really popular and the pupils seem very enthused and are keen to take part (even in the rain!)
- Each class is allocated a certain day of the week; classes are rotated on Fridays.

### SNFC- Golden time

Following on from the success of the after school clubs run by SNFC and their participation in the running of Sports Day we were keen to involve the club more.

As of January 2017, they kindly agreed to take 15 pupils each Friday from the school to the club in their Minibus for an hour of 'Golden Time' (football, table tennis, Minecraft etc).

The remaining 15 children from the class have 'Golden Time' at school. Each KS2 class has the opportunity to have golden time once every four weeks and we hope that this has a positive impact on behaviour across the key stage.

KS2 Golden time Rota  
(in collaboration with St Nicks FC)

Year	Day	Time
Year 2	Monday	10:00 - 11:00
Year 3	Tuesday	10:00 - 11:00
Year 4	Wednesday	10:00 - 11:00
Year 5	Thursday	10:00 - 11:00
Year 6	Friday	10:00 - 11:00
Year 2	Monday	11:30 - 12:30
Year 3	Tuesday	11:30 - 12:30
Year 4	Wednesday	11:30 - 12:30
Year 5	Thursday	11:30 - 12:30
Year 6	Friday	11:30 - 12:30
Year 2	Monday	13:00 - 14:00
Year 3	Tuesday	13:00 - 14:00
Year 4	Wednesday	13:00 - 14:00
Year 5	Thursday	13:00 - 14:00
Year 6	Friday	13:00 - 14:00
Year 2	Monday	14:30 - 15:30
Year 3	Tuesday	14:30 - 15:30
Year 4	Wednesday	14:30 - 15:30
Year 5	Thursday	14:30 - 15:30
Year 6	Friday	14:30 - 15:30

### Ernulf- Gifted and Talented

Last Summer a group of pupils from year 5 and 6 were invited to take part in a *Gifted and Talented* programme at Ernulf.

Children spent an afternoon at Ernulf with PE specialists. The plan for this session was to take the students out of their comfort zones, learn a full range of trampoline moves and complete a full routine, all within the 2 hours! Students worked together to coach each other and were judged at the end of the session on the completion of their routine.



### Ernulf and Y6 Transition

On Monday 20th June 2016 Mr Bond and Mr Walker visited Eynesbury primary school, in order to deliver a PE session to their year 6 students. The emphasis for the session was athletics, with Rio 2016 on the horizon (in fact, just 40 days away!). The

The year 6 students worked fantastically well together, all trying their best to obtain a great score for their team. The six stations included a shuttle sprint, paired teams ball catch, bean bag target throw, standing long and triple jump, and a distance walking challenge!

Overall this was a fantastic first session, and one that was highly enjoyed by both the year 6 students and the staff that were present.

Finally, a big thank you to everyone at Eynesbury from Mr Bond and Mr Walker. We are really looking forward to welcoming Eynesbury year 6 students to Ernulf for their next PE session.



### LCP schemes of work



- Each year group have been provided with a file for the classroom.
- No crossover- progression guaranteed.
- Takes guidance from the 2014 NC
- Medium term plans
- Individual lesson plans
- Audio CD with specially composed sound tracks to accompany the dances
- Health and safety notes
- Guidance for Risk Assessments

### Sports week

Day	AM	PM
Monday (22 <sup>nd</sup> June)	Head to Rio workshops Reception 9.00-9.30 (Brazil) Y1 9.30-10.00 (Spain) Y2 10.00-10.40 (France) Y3 10.40-11.30 (Sweden)	Head to Rio workshops Y4 1.00-1.30 (USA) Y5 1.30-2.00 (Germany) Y6 2.00-2.40 (Mexico) Closing ceremony 2.50-3.05
Tuesday (23 <sup>rd</sup> June)	Nursery Sports Day (1) 9.30-10.30	Y1 and 6 at track 1.30-2.30 Y5 Trampoline Y6 in the hall
Wednesday (24 <sup>th</sup> June)	St Neots FC 10.00-10.30 Year 1 9.55-10.30 Year 2 11.00-11.30 Year 5	St Neots FC 1.00-1.40 Year 6 1.45-2.25 Year 4 2.30-3.05 Year 3
Thursday (25 <sup>th</sup> June)	Cooking Matt on rotation See sign-up sheet in staff room	
Friday (27 <sup>th</sup> July)	Sports Day (R-Y6)	Nursery Sports Day (2) 1.30-2.30



Activities planned every day, to include *Sports Day* on the last day.

Certificates given out at the end of the week for pupils demonstrating:  
Determination  
Passion  
Self-belief  
Respect  
Team-work  
Honesty

### Road to Rio workshop



On Mon 27<sup>th</sup> June each class enjoyed a 40 minute dance workshop with a specialist visiting teacher from the Education Group.

Each class were allocated a country and did a dance based on it.

- Y1- England
- Y2- Ghana
- Y3- Greece
- Y4- USA
- Y5- Germany
- Y6- Mexico

Classes gathered at the end of the day for a big finale to show their dances to the rest of the school. A great way to kick off Sports Week.

### Sporting Achievement award

Children in year 5 and 6 who demonstrated the following qualities received a certificate and had their name engraved on the cup.

- Excellence
- Friendship
- Respect
- Courage
- Equality
- Determination
- Inspiration



### New Equipment for PE and play time



### The future

- SNFC Sports Day
- SNFC 'It's a knock out for year 6'
- Play leaders (Year 6 with KS1)
- Big Pedal
- Bikeability
- Sainsbury's Active Kids?
- Kwik cricket coaching in the summer term/ Y3

