

<p>EYNESBURY CHURCH OF ENGLAND PRIMARY SCHOOL MINUTES OF THE POLICY AND CURRICULUM COMMITTEE MEETING Held at the school on 9th May, 2017 at 7.30 p.m.</p> <p><u>Present:</u> Eileen Raggatt (ER) (chair), Mandy King (MK), Debbie Noonan (DN) and Kate George (KG). <u>In attendance:</u> Tracey Crawshaw (Camclerk), Caroline Truman (CT) (Associate governor).</p>	
<p>1. Welcome, introduction and apologies: Eileen Raggatt welcomed everyone to the meeting. The meeting was quorate (The quorum is 3 as noted in the Terms of Reference). Apologies were received from Sharie Neale (SN) and Barbara Churms (BC). No apologies given Sue Lea (SL),</p>	
<p>2. Notices of General Business: Review of Senior Leadership Reports.</p>	
<p>3. Senior Leadership Report (CT) Curriculum</p> <p>SATS inspectors inspected the Year 6 SATS week. Governors enquired how the inspectors undertook the inspection. The inspectors checked with the Head teacher that the procedures were being followed correctly. They looked through the admin side of the SATS including print outs and that they were signed at the beginning of the SATS tests. The inspector praised the school for good practice when reading questions for pupils.</p> <p>The curriculum is now covered under the Teaching and Learning report. The following comments were discussed and a review of the Leadership Reports will be undertaken in AOB.</p> <ul style="list-style-type: none"> • A one page information sheet for each year group is now on the school website, with curriculum information. Parents receive an overview for the term at the beginning of each term. • Planning files are being updated, which is a useful resource for staff including subject coordinators and also as part of the induction process of new teaching staff. • There have not been any major changes in the curriculum after several years of big changes. It was noted that the staff would like to put more fun and excitement back into the curriculum which is lacking after the government changes. Lauren has attended a Science course and the school hopes to raise awareness of Science. 	
<p>4. Subject Overview: PSCHE and Drugs (MK)</p> <p>The school is still using the Cambridgeshire Personal Development Scheme including the Social Emotional Aspects of Learnings. There are three themes Myself and Relationships, Citizenship and Healthy Lifestyles which are developed year on year as children move up the school. Anti-bullying is covered every year including cyberbullying as part of the new curriculum. Drugs are covered when the Lifebus visits the school every 2 years (funded by the school). Mrs Theodoridis has undertaken a CAMH mental health course and this will be cascaded to teaching staff. Governors enquired how much time is spent on PSCHE in the class each week. There is no guidance in the new curriculum; each class teacher manages the amount of time spent in the classroom; for example Year 1 has 2 x 20 minute sessions. Governors enquired if Citizenship is part of the new curriculum. Yes Citizenship is part of the curriculum and is also part of whole school teaching.</p>	
<p>5. Declaration of Pecuniary Interest: None declared.</p>	
<p>6. Correspondence: None</p>	
<p>7. Minutes of Last Meeting 8th March, 2017: The minutes were agreed as a true record and were signed by the chair.</p>	
<p>8. Matters arising from Minutes not otherwise covered on the agenda:</p> <p>MK has contacted the Tennis club and Golf Club in St Neots. The Golf club have filled their allocation of school places this year, and the PE coordinator has organised Tennis sessions and</p>	

pupils went to the club on Monday.		
9. Actions from previous meetings:		
Action 103:2	<i>Updated anti-bullying policy to be sought from the PHSE service. An updated policy has been received from the PHSE service and will be dealt with as soon as possible. ONGOING</i>	CT
Action 104.1	<i>Parental correspondence and communication book. An example of a booklet from another school was shared with governors and ideas for the book were discussed. A new communication book will be created based on the reading record books used in school and ideas discussed. The action is closed and a new action created. CLOSED Action 106.1 Creation of Reading/Communication book.</i>	CT
10. Standards (MK)		
<ul style="list-style-type: none"> Due to the meeting change with the Full Governing Body standards was discussed at the FGB meeting. 		
11. Policy Reviews:		
<ol style="list-style-type: none"> Sex and Relationships Policy (MK) – The policy was updated with minor amendments and although it was signed by the chair it has to go to the Full Governing Body. Governors discussed if parents can opt for children not to attend the Sex and relationship discussions as there is an overlap with the PSCHE curriculum, science and RE curriculum. Previously children have been withdrawn from RE lessons based on beliefs, but not currently. Parents are advised of the Sex Education sessions and are able to withdraw children, but no parents have chosen to take that option. Governors enquired if girls and boys are taught separately for the sessions. Puberty is taught together and then the children are separated into gender groups. Early Years/Foundation (JB/LP) - The policy will be brought to the next meeting. PH (AH) - The policy was updated with minor amendments and signed by the chair. Complaints Policy – The policy will be brought to the next meeting. 		
12. Review of Policy Matrix		
<p>Next meeting</p> <p>Senior Management Reports: None</p> <p>Curriculum Subject Reports: SEN (NC)</p> <p>Policy Reviews English including Handwriting and Spelling (MK) Freedom of Information (HR) Early Years/Foundation (JB/LP) Complaints Policy</p>		
13. AOB:		
Senior Leadership Reports – There is an overlap between Teaching and Learning and Curriculum and it was proposed that the Senior Leadership reports for both items are covered under Standards. This will add more focus to the discussions and prevent overlap.		
14. Next meeting: Wednesday 14 June 2016. Apologies were received in advance from Debbie No She and her family are moving to Canada. She was thanked for all her contributions to the P&CC.		
The meeting closed at 9.00pm		

Signed by the chair.....Date.....