



14 October 2016

Dear Parents / Guardians,

Autumn Term 2016 Parents' Evening
Reception to Year 6

I would like to invite you to attend our Autumn Term Parents' Evenings. These will take place on:-

Thursday 3rd November 3.30pm to 5.0pm, then 6.0pm to 8.00pm
Monday 7th November 3.30pm to 5.30pm

This is a formal opportunity to meet your child's class teacher(s), to discuss the progress they have made and to agree targets. There will be the opportunity for you to look through your child's books. These meetings enable you to gain a deeper understanding of your child's learning and to enable you to continue to support and encourage your child in their development. I do hope that you will be able to attend.

There will be a ten-minute slot available to discuss each child. If after ten minutes there are still matters you wish to discuss a further appointment time will be arranged with the teacher.

There will be tables with a clipboard for each class outside the entrance to school from Monday. Please sign up for an appointment. Please print your child's name in one of the spaces provided. If it is already taken please select the next appropriate time. If you are unable to come to the school please contact the office between 9.30 am and 3.00 pm to state your preferred date and time.

We aim to achieve 100% attendance at our Autumn Term Parents' Evening. This is an important opportunity to meet your child's teacher(s). Working in partnership with you, we aim to achieve better outcomes for your child.

Yours sincerely,

Mrs H. Rouse
Headteacher