



01 December 2016

Dear Parent/Carers,

Christmas Productions 2016 – Ticket Requests

As you will be aware, from the school diary and newsletters, our Christmas performances are nearly upon us! The dates and times of this year's productions are listed below:

Early Years Christmas Song Time (Nursery/ Reception)

Tuesday 13th December – 11am
Thursday 15th December – 2pm

Key Stage 1 Christmas Production (Year 1 and 2)

Monday 12th December – 2pm
Tuesday 13th December – 9.30am

Key Stage 2 Christmas Production (Years 3, 4, 5 and 6)

Wednesday 14th December – 1.45pm
Thursday 15th December – 6.30pm

Due to Health and Safety regulations, we are limited in the number of seats available for each performance; therefore we are initially able to offer **four** tickets for each family for Early Years and Key Stage 1 and **two** tickets for each family for Key Stage 2 performances. (We may be able to offer more tickets once family tickets are allocated.) Only parents and family members with tickets will be able to attend the performances.

We are not charging for the performances, but there will be a donations bucket for school fund at the end of each performance.

Please return the slip by Friday 9th December indicating the performance of your choice. Tickets will be allocated on a first come, first serve basis. Please do not request more than the maximum number of tickets on the attached form. Unallocated tickets will be available from the school office from Monday 12th December.

The children are really looking forward to sharing their presentations with you. If you need to bring any young children, please sit them on your lap within easy access of an exit to take them out of the hall should they become restless, thereby not disturbing other members of the audience, but more importantly, so as not to distract the performers.

You are able to photograph and video the performances for your personal use, however you will be asked to sign a declaration on entering the hall agreeing to the appropriate use of images for personal use.

Yours sincerely,

Mrs H. Rouse
Headteacher

Christmas Productions 2016 – Ticket Requests

Name of child(ren) _____ class(es) _____

I request (**maximum 4 tickets**) for :-

Early Years Tuesday 13th December 11am **OR** Thursday 15th December 2pm

Key Stage 1 Monday 12th December 2pm **OR** Tuesday 13th December 9.30am

I request (**maximum 2 tickets**) for :-

Key Stage 2 Wednesday 14th December 1.45pm **OR** Thursday 15th December 6.30pm

Please return slip by Friday 9th December at the latest. Tickets will be allocated on a first come, first served basis.

(Additional tickets may be available from the school office from Monday 12th December.)

Signed _____